

Request for Information
THIS IS NOT AN ORDER

ADVERTISED RFI #0809-34
RELEASE DATE: August 29, 2008

SEALED PROPOSALS must be submitted to **TRUCKEE MEADOWS WATER AUTHORITY (TMWA)**, in person to 1355 Capital Blvd., Reno, NV 89502 or by mail to P.O.Box 30013, Reno, NV 89520-3013, by not later than 5:00 p.m. on September 17, 2008. Proposals received after the date and time set for receipt will be **REJECTED**.

CONTRACT AWARD will be made by the TMWA Board of Directors.

RFI DOCUMENTS may be downloaded from TMWA's web: http://www.tmh2o.com/about_us/doingbusinesswithtmwa/.

ADDENDUMS are distributed from TMWA's web site at http://www.tmh2o.com/about_us/doingbusinesswithtmwa/. It is each Proposer's responsibility to ensure that they have received all Addendums prior to submission of their Proposal.

TERM OF CONTRACT: A minimum of one year – future years to be determined by mutual consent between TMWA and the successful Hearing Officer. TMWA reserves the right to award this contract to multiple Hearing Officers to ensure availability of the hearing officer for any necessary claim.

Hearing Officer

Truckee Meadows Water Authority (TMWA) is a not-for-profit, community-owned water utility, overseen by elected officials and citizen appointees from Reno, Sparks and Washoe County. TMWA has a highly skilled workforce who ensure the around-the-clock treatment, delivery and availability of high-quality drinking water for more than 330,000 residents of the Truckee Meadows.

TMWA's Rules of Service include a provision for Dispute Resolution (Rule 8, attached). This rule includes the use of a Hearing Officer to hear any contested cases. Rule #8 can be downloaded at http://www.tmh2o.com/customer_services/waterrules/pdfs/rule_8.pdf. It is also attached to this document.

This RFI is issued in order to determine which firms or individuals are interested and qualified to provide dispute resolution services in cases where customers would like to avail themselves of this process. In the past, there have been on average less than one dispute filed per year.

While legal services are exempt from the Public Bidding requirement per NRS, TMWA is interested in defining a list of qualified, interested individuals via this RFI.

Individuals are invited to submit informational proposals. These proposals will be reviewed by a review committee and their recommendation will be presented to the TMWA Board of Directors who will choose the Hearing Officer from these proposals.

The proposer must be licensed to practice law in the State of Nevada and in good standing with the State Bar of Nevada. Proposer must be qualified and licensed to appear in all local, state and federal courts located in the State of Nevada. Proposers shall carry malpractice insurance with a minimum coverage of \$1,000,000..